

**Minutes of the meeting of
Riccall Parish Council
held on 19 November 2018
from 7.30 p.m.
at the Regen Centre**

Attending- Cllrs Keen(Chairman) Adamson, Dawson, Kilmartin, Nuttall, Rimmer, Owens, Sharp, Somers-Joce and Wilkinson.

District Cllr Reynolds

Sandra Botham – Clerk & RFO

Glenda Foster- Administration assistant

1 Apologies and declarations of interest

Apologies for absence had been received from Cllr Morton and accepted.
There were no declarations of interest in items on the agenda

2 Minutes of the Meeting of Riccall Parish Council held on 15 October 2018

The minutes for the above meeting were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds reported that he was making progress for plans drawing for the proposed car park.

The Clerk gave a report from the Police website noting two incidents of criminal damage and arson, two incidents of violent or sexual offences during September. An invitation to attend a future PC meeting had been offered to Sgt Amy Hunter and this had been passed onto Sgt Julie Dallison.

The Clerk gave an update on action taken and developments since the last meeting:

- NYCC PROW response to Chapel Lane- noted records show a gate been in place since 1970 therefore difficult to argue it is unlawful. Signage is appropriate- if dogs were aggressive or dangerously out of control then this should be reported to the police. A copy of the response has been sent to resident who emailed.
- Acorn Lighting have been instructed to carry out work for Christmas Lights
- Arranged hedge cutting on the village green boundary with neighbouring property, with a local business
- Daffodil planting took place on the village green at request of resident, with volunteers.
- Meeting arranged with residents of Selby Road with Cllrs Reynolds & Keen regarding a planning application
- Christmas Eve Carols – Carol sheets have been printed and it has been arranged for St Mary's Church to be available if weather is not suitable, the band has extra members since the Beacon feature
- Street light 33 on Coppergate- on-going reporting for couple of months, the current lantern is beyond repair so a new LED lantern has been ordered. Lights on A19 Selby Road southern access have also been reported plus numerous others in village.
- A resident from Chapel Walk requested contact details re removing some road lights on the A19- advised speak with NYCC
- Thanks to members who have submitted up-dated profiles for the website

- Police PCSO Karen Rich visited re travellers moving on and security of village grounds. A new close clasp lock was fitted at Jubilee (BK & IJ have keys) and thanks to Duncan & Edward for checking following police advise to check regularly that chains/locks have not been removed as this is often carried out prior to relocation. Howard Ferguson of Nigel Adams office was copied in on flyers left around village recently (for tree work/garden clearance etc) and also passed onto police. Park lock also given a new combination since contractors finished
- Annual Tree survey booked in – no date yet
- Beacon- thanks to Brian for sorting and members for delivering, it was short notice as printers passed to DPD but they didn't get delivered as expected.
- Grit bins – Steve surveyed levels and we can now arrange refills
- Snow Patrol members have been contacted re availability this season 6 not available – 11 available- requested that until we have a co-ordinator that they make decision to deploy
- Jubilee Court- issue with lights being re-connected – the developer has to apply for re-connection, they say they need info to apply which they don't have- Npower are looking into this today
- Fly-tipping on Checker Lane – reported to SDC
- Notice boards on village green and park have had WW1 displays removed and are now back in full use for the usual groups

4 Matters from Public Participation

A resident had requested information regarding the hedging removed on a PROW by the Rouse development. Cllr Keen was aware that this had been removed for some drainage work at the site and that it will be re-instated by the developer.

It was reported that a cycle has been chained to the fencing by the A19 for several weeks. The clerk will report this to Area 7. It has also been noted that the village green notice board has also been used again recently for chaining a cycle.

Comments on the new tree lights had been made, it is a work in progress and the switch on will be made on 1 December at the Dickensian Fair.

5 Correspondence

5a) General correspondence - requiring decisions:

None received.

5b) General correspondence - for information:

A thank you letter for finding given to St Mary's Church had been received.

5c) Late correspondence – to note only.

YLCA notification of a new advisory service for members to be available one evening per week- the details will be circulated weekly to the Clerk.

NHS are offering free 2.5hour First Aid Awareness training to community groups- please contact Clerk for details.

YLCA notification of 3.4% increase to subscription fees.

Letter from Selby branch of Citizens Advice thanking council for a recent donation.

Cllr Adamson had received mail from Land Registry and requested the Clerk changes contact details.

6 Accounts for November 2018

Payments for November 2018 were approved. The Clerk gave an update on the budget position and bank reconciliation.

The Chairman signed CIL Annual Report for SDC.

A short break was taken at 7.55pm for the signing of cheques.

7 Planning

7a)

Selby Dc has granted planning permission for the following application:

None received.

7b) The following applications will be considered:

2018/0476/FUL: Amended Plans for proposed erection of a new dwelling in the grounds of Garden House and the demolition of some outbuildings and the conversion of a n outbuilding to an ancillary home office and residential annex – Garden House, Manor Garth, Riccall. Lead Cllrs Rimmer and Owens

Lead Cllrs recommended no further comments to add to previous comments.

It was RESOLVED to accept the recommendation.

7c) Other planning matters

Cllrs Keen and Reynolds reported back from a meeting held with residents on Selby Road concerned about a recent planning application on land behind their properties. Residents were grateful to Cllr Reynolds for attending and noted that they will be submitting comments and aiming for attending the Planning Committee Meeting when held, to put their objections forward.

8 Reports and Consultation

Cllr Wilkinson reported back from the quarterly Village Institute Committee meeting, noting that a new ceiling has been installed in the small room with funds from the estate of Joan Scott and that is intended to name the room in memory of Joan Scott. The next project is to replace tables and chairs when funding is available.

Cllrs Keen and Owens reported back from the Practitioner's meeting noting that the Practice manager, Richard Gregory will be retiring and Mr Baker will be taking his place. A GP is also retiring soon and another on maternity leave and the practice is struggling to recruit.

Cllrs Adamson and Keen had attended the Eastern CEF Board meeting and noted a current on-line survey (circulated to members) and a meeting planned for 23 January at the Regen Centre which will be looking towards the work program for 2019. Funds are available for CEF notice boards in villages, it was considered that we have sufficient space currently.

Cllr Keen reported that the 11 November Church Service and Beacon lighting event were both successful and well attended. He thanked Cllr Nuttall for carrying out H & S work for the event and noted thanks for Mike Sibley providing music and Derry providing the cherry-picker and loading the Beacon.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

- Cllr Nuttall's report for October- noted mole activity- pest control were contacted and were due to visit last Friday. Suggested seeking quotes for steps on the Junior slide banking. General maintenance-/wood preservative to be carried out and filling in ground at adult gym.
- Gavin replaced post on fencing/ installed matting at teen shelter/treating wood for bench replacement latt. Gate spring has been tightened- monitor and if not satisfactory -replace. He will turn bark at aerial slide/ fix bench latt and treat with woodwork with preservative/put basket net up next.
- 12 mats and pegging required for three entrances to toddler & junior areas – ground now suitable. These can be ordered now.
- Quote for soft pour – advise monitoring rather than repair at current time- M Nuttall re-consulted.
- Several businesses have been contacted to seek quotes for the timber survey, but none have yet responded. Further contacts will be sought.

10 Car park options

Members of the Traffic Group reported back from the meeting held with an Area 7 officer to consider two options, one a lay-by and another within the park. The officer advised that the current access could be used as the entrance for the area within the park and if necessary, the bus stop could be moved. He noted that the PC could control parking with the use of Notices. Concern was raised regarding a layby being misused by other than those intending to use the park. H & S issues were discussed for both options. A design is hoped to be available for the next full meeting for further consideration. RLC have been consulted on the principal of this proposal and will be involved at further stages.

11 IT Support Plan (circ)

Members considered options and it was proposed to opt for remote access at £5 per month and to pay by the hour for any work required as this seemed to offer the most cost-effective benefit. This will be taken into consideration at the budget meeting.

It was RESOLVED to opt for remote access at £5 per month.

12 Festive Lights

Cllr Keen gave an update noting that work has gone ahead to install new lights on the village green trees. The Shine A Light appeal has raised over £3k and plan to have five lights installed this season with further worked planned in future. The Clerk will contact Came & Co regarding any insurance concerns for lights being fitted to PC columns and it was noted that installation is being carried out by a professional experienced company.

13 Riccall Landing

The Clerk reported that a visit to the solicitors had confirmed that the land is not registered at Land Registry. Following advice from Cllr Reynolds regarding registering the land, further searching is taking place using old records and the Borthwick Institute has also been contacted and a visit is planned to see documents they hold. No further contact has been received from either the EA or the Land Agent dealing with the easement.

14 Grass Cutting Contract

The Clerk reported that an email has been sent to Planet Holding to clarify the situation with the grass cutting contract. This will need to be taken into account at the budget meeting.

15 Monitoring Report from Community Resilience Group(circ)

The fifth report from the group had been circulated and was noted by members.

16 Minor items and items for the next agenda

The car park will be itemised on the next agenda.

There were no matters for Item 17 and the Chairman thanked those present and closed the meeting at 9.06pm.